**Louisa County Board of Health**

Meeting Minutes March 8th, 2022

**Members Present**: Randy Griffin, Lynn Mincer, Joellen Schantz, Tim Verink

**Members Present via Zoom**:

**Excused/Absent**: Jacinta Wangui

**Staff Present:** R. Smith

**Guests:** Jim Rudisill, Brian Thye

**Guests via Zoom:**

**Call to Order**

Meeting was called to order by Griffin at 1329.

**Approval of Agenda**

Motion to approve March 8th, 2022 agenda by Schantz, 2nd by Mincer. All approved, so carried.

**Approval of Minutes**

Motion by Schantz to approve February 8th, 2022 board minutes, 2nd by Verink. All approved, so carried.

**Environmental Health Update**

New Business: Thye presented EH finances, stats, and the system installation report through February 2022. Reported a class attended introduced a new electronic Time of Transfer system that is planning to be implemented that will allow for easier retrieval of the TOT by others.

Griffin stated a citizen had approached him concerned about the $75/year holding tank renewal fee that is only charged to those who have installed a tank since 2017. Discussion occurred on a possible cost for all holding tanks in the county, and the legality of charging for tanks installed prior to the 2017 rule. Discussion tabled until more could be discussed with Thye and Bruce Hudson, RUSS Director.

Old Business: None

*Thye exited the meeting.*

**Public Health/Home Health Update**

New business/Financial Report:

Smith presented financial and home visit caseload data through February 2022, noting a change in Rev/Exp lines for PHEP and COVID money after an IDPH audit requested COVID money be separated out of the regular emergency preparedness line.

Immunization Audit Review: Smith presented the childcare and school audits in Louisa for the 2021-2022 school year, noting immunization compliancy in Louisa is high with 99.23% of childcare children having valid certificates of immunization and 99.65% of school aged children having valid certificates.

Old Business:

Open Position Update: Smith stated that fewer applications for the open CNA position had been received as had hoped, but that interviews would begin this week. Staff have re-arranged home health aide’s schedules to prioritize personal care and have decreased homemaker services where possible to avoid stopping homemaker services all together for as few patients as possible. Staff plan to continue to run the current schedule until the position can be filled.

**Public Input**

No public in attendance.

**Meeting**

Next BOH meeting: Tuesday, April 12th @ 1330

**Adjournment**

There being no further business, motion to adjourn by Mincer at 1359.

Respectfully Submitted,

*Roxanne Smith*

Secretary Pro Tem

Motion to Approve:

1st: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_